

POSTGRADUATE
COURSE GUIDE



CONTENTS

Transformational Learning	3
Recognised Higher Education Programs	4
Benefits of Studying at APIC	5
Student Support Services and Facilities.....	6
Living in Sydney or Melbourne	9
Course Information	11
Admission to Postgraduate Courses.....	12
Postgraduate Courses in Project Management	13
Master of Business and Project Management (MBPM)	14
Graduate Certificate in Project Management (GradCertPM).....	16
Graduate Diploma of Project Management (GradDipPM)	18
How To Apply.....	20

TRANSFORMATIONAL LEARNING

Thank you for considering studying at Asia Pacific International College (APIC). With a range of higher education providers to choose from, you have taken a decisive step in the right direction by reading this Course Prospectus.

At APIC we aim to meet the needs and aspirations of individuals, and of organisations that seek to employ the best available talent. The next decade will see dramatic changes in how we work, and APIC courses are designed to prepare students to meet the challenges that this rapid evolution will pose.

As Nelson Mandela said, “Education is the most powerful weapon which you can use to change the world”.

At APIC, we equip students with key skills for lifelong success by providing transformational learning experiences that are active, collaborative and applied.

APIC curriculum is underpinned by core professional competencies concerning professional and ethical behaviour and communication. In a world where the only certainty is change, investing in an education that prepares you to be innovative and flexible is essential. Beyond the individual, education is a positive force for development, crucial to the future of all organisations, communities and countries.

Thank you for considering APIC. We are committed to working with you on your educational journey.

RECOGNISED HIGHER EDUCATION PROGRAMS



Asia Pacific International College (APIC) is a dynamic Australian Higher Education Institution offering undergraduate and postgraduate degree courses. APIC's courses are accredited by the Tertiary Education Quality and Standards Agency (TEQSA) (www.teqsa.gov.au).

APIC has recently become an endorsed member institution of the Australian Institute of Project Management (AIPM).

APIC is a member of the Global Business Education Network, the Association to Advance Collegiate Schools of Business (AACSB International), the Australian Council for Private Education and Training (ACPET) and the Council of Private Higher Education (COPHE).

BENEFITS OF STUDYING AT APIC

Why should you choose APIC? The answer is simple, APIC offers many opportunities that support students to realise their talent and achieve their goals. At APIC we are about individuals and their preparation to succeed in the rapidly changing world of work. We aim to build our students' capabilities so

that they can thrive in a rapidly changing and globalised world. At APIC, you will learn to be self-directed, professional, confident and competent. After completing one of our programs, you will be work-ready immediately after your graduation.

OUR PROGRAMS ARE:

ACCREDITED

Programs are reviewed and accredited by the Australian national regulator (TEQSA). APIC is formally registered by the Australian Government to provide higher education award courses to students.

RELEVANT

APIC courses are reviewed by industry experts and experienced senior academics to ensure they remain relevant to best practice and to emerging business and organisational trends.

QUALITY

At APIC we pride ourselves on the academic rigour of our programs. Learn from highly qualified academic staff and industry experts.

ONLINE

Our postgraduate programs in project management can be completed online to make it easier to fit study around your schedule. Please contact APIC's Student Services Team for further details.

EXPERIENTIAL & REFLECTIVE LEARNING

Develop critical thinking through real life projects, and case studies.

FLEXIBLE

Vary your study load over the scheduled study periods each year.

STUDENT SUPPORT SERVICES AND FACILITIES

Student Services Team

APIC is proud of its friendly and supportive Student Services team who offer a great service and experience to all students.

Student Services not only provides administrative support for students but also handles many of the day-to-day enquiries about enrolment, timetables and important dates and provides help with submitting forms and other applications.

Academic Enhancement

APIC provides a range of face-to-face and online academic skills support services for APIC students. Our learning advisors provide services in a range of formats, inside and outside the classroom, in-person and online via the APIC Online Learning System (OLS), telephone, and Zoom.

Academic Consultation

The College aims to provide the best quality education to all students to set them on the path to success. All students are able to see their lecturers and tutors on a regular basis, and to make appointments for additional consultation and assistance.

Careers and Employment

If you are not sure which course or program suits your needs and aspirations, please contact our course advisory service to arrange a free confidential consultation. Our advisors can provide you with information to help you decide about the study pathway that best suits you.

For postgraduate courses: www.apicollege.edu.au/courses/postgraduate/

Accommodation Services and Assistance with living in Australia

2Stay Accommodation is a service that works with accommodation providers to meet the accommodation needs of students who are newly arrived in Australia. APIC students can access the service through contacting 2Stay Accommodation directly. Please visit the 2Stay Accommodation website for more information.

2Stay Accommodation can also assist you with the following:

- Arranging airport pick-ups and drop-offs (fees apply).
- General general advice about living in Australia



Counselling Services

APIC offers a free counselling service to students. It is available on campus for Sydney students and by telephone and email for Sydney and Melbourne students. The counsellor has expertise working with international students. Melbourne students can also be referred to an independent counsellor, www.apicollege.edu.au/counsellor-on-campus/

The counselling service provides support for students who are experiencing difficulties such as stress and anxiety, relationship issues, financial problems and feeling unable to cope. The counsellor is there to listen and provide support which could include referral or appropriate information. The counselling service is confidential and no one will be advised that you have accessed it, unless you have given permission for this.

Disability Services

APIC's campuses are accessible to students with disabilities. The College provides reasonable adjustments for students with disabilities.

Integrated Learning System

APIC provides an integrated Online Learning System, through which students can communicate and collaborate with each other, access course materials and resources, and interact with their teacher.

Library and Learning Space

APIC has physical libraries on both the Sydney and Melbourne campuses with comfortable and welcoming areas for studying. APIC also provides access to a comprehensive online library of journals and scholarly work.



Campus Facilities

APIC campuses provide students with communal and social areas, libraries with quiet study areas, computer labs and an unlimited high speed wireless internet service.

Health Care & Insurance

International students are required to take Overseas Health Cover (OSHC) during their stay. APIC assists students with information about registered OSHC providers. Alternatively, students can visit the Department of Health website (www.health.gov.au) for information.

Working While You Study

International students can work up to 40 hours per fortnight on a casual basis during course time, and full-time during vacation periods.

Tuition Protection

APIC tuition fees are covered by the Australian Government's Tuition Protection Service (TPS). The TPS is an initiative of the Australian Government to protect international students where education providers are unable to fully deliver their course of study. For more information about the Tuition Protection Scheme, please visit: www.tps.gov.au.

Blended Learning

Each unit of study has a dedicated online space within the APIC Online Learning System to complement the on-campus learning experience, with study materials and resources, discussion forums, and assignment submission dropboxes.

LIVING IN SYDNEY OR MELBOURNE



A WORLD OF EXCITING OPPORTUNITIES

Asia Pacific International College has campuses in both Sydney and Melbourne, two of the most cosmopolitan and vibrant cities in Australia. Sydney is known for its beautiful harbour city setting and city precincts; including the Opera House, Darling Harbour and The Rocks. There is so much to see and do, but if you want to unwind and relax, Sydney is also home to Manly and Bondi beaches, parks and lakes to visit. Melbourne is a food, shopping, and sporting mecca, with fantastic restaurants and cafes at your doorstep. The Melbourne calendar is full of major sporting and cultural events, including the Australian Open Tennis and Formula 1 Grand Prix. If you would like to get out of the city for a weekend, both Sydney and Melbourne provide wonderful options only a few hours' drive from city centres.

More information can be found at www.destinationnsw.com.au and www.visitvictoria.com.



SYDNEY – Short breaks

- **Blue Mountains** – World Heritage site
- **Hunter Valley** – vineyards, beautiful countryside
- **South Coast** – whales, dolphins and penguins

MELBOURNE – Short breaks

- **Mornington Peninsula** – gardens, spas, wellbeing
- **Yarra Valley** – fresh produce and wines
- **Philip Island** – penguins, wildlife

Sydney and Melbourne are both thriving metropolitan centres, and most head offices of Australia’s major corporations are based in one of these cities. Australia’s key job opportunities are concentrated on the east coast, and both cities frequently appear on annual lists of the world’s most liveable cities.

Studying and Living in Australia

For information on studying and living in Australia, visit www.studyinaustralia.gov.au.

This comprehensive site includes everything you need to know about living in Sydney or Melbourne; including accommodation, working, health, and transport, as well as fantastic information about Australia’s states and regions.

Student Living Costs

The Australian Department of Immigration and Border Protection provides useful information on Student Visa Living Costs (<http://www.border.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds>).

Upon arrival, international students should have a minimum of AUD\$2,000, in addition to the monthly average, to cover the initial cost of a laptop computer and establishment expenses, such as rental bond payment and basic furniture items.

Please note that students can bring up to the value of AUD\$10,000 into the country without any declaration. Any additional money over this amount must be declared to the Border Services at the airport.

COURSE INFORMATION



APIC offers postgraduate courses in Project Management. General course information can be found in this section, and specific course information in the pages that follow. For all course details, please visit:
www.apicollege.edu.au/courses

Technology Requirements

Every student is expected to have a laptop computer and access to an internet connection, for self-directed study and to complete online quizzes and other assessments.

Calendars and Fees

For the latest information on course fees and academic calendars, please visit:
www.apicollege.edu.au/courses

Award of Credit

APIC has an approved policy regarding the awarding of credit and the recognition of prior learning (RPL). Candidates wishing to apply for credit and/or recognition of prior learning should refer to the information provided on the APIC Website when preparing and submitting their applications. For further information see:
www.apicollege.edu.au/courses/applying

ADMISSION TO POSTGRADUATE COURSES

The academic entry requirements for APIC courses are set out below according to the Australian Qualifications Framework (AQF) level of the course.

Where English is not an applicant's first language, or where the qualifications are from institutions where the delivery of the program was not in English, applicants are required to demonstrate their proficiency in English by achieving the English entry level in an internationally recognised English Language examination as detailed for the relevant programs below. (refer English language requirements for postgraduate entry).

Applicants who do not meet APIC's English proficiency requirements can be made a conditional offer, with the requirements to complete an approved intensive English language course and to meet the required standard prior to their commencing their APIC award course study.

Postgraduate Masters Degrees (AQF Level 9)

The following admission criteria apply to all courses at APIC that lead to the award of an AQF Level 9 qualification. Additional English language requirements for international students are provided below at English language requirements for postgraduate entry.

Applicants must have successfully completed a Bachelor Degree (AQF 7) or higher awarded by a recognised university or higher education institution, in any discipline.

Graduate Diplomas and Graduate Certificates (AQF Level 8)

The following admission criteria apply to all courses at APIC that lead to the award of an AQF Level 8 qualification. Additional English language requirements for international students are provided below at English language requirements for postgraduate entry.

Applicants must have:

- successfully completed a Bachelor Degree (AQF 7) or higher awarded by a recognised university or higher education institution, in any discipline; OR
- successfully completed an Associate Degree or Advanced Diploma (AQF 6) awarded by a recognised university or higher education institution, in any discipline, AND
- have at least two-years full-time managerial and/or professional work experience in a related field; OR
- a minimum of three-years full-time managerial and/or professional work experience in a related field; OR
- a minimum of five-years full-time general work experience in a related field.

Applicants who do not meet the entry requirements for the Masters Degrees and who successfully complete a Graduate Diploma will be eligible to progress to a Masters Degree.

English language requirements for postgraduate entry

All applicants from a non-English speaking background applying to any postgraduate course at APIC must satisfy the following additional English language requirements:

- IELTS Academic: Overall band score 6.5 or higher with no band below 6.0 in writing and speaking; OR
- IBT (Internet-based TOEFL): Overall score 79 with a writing section minimum of 21 and speaking 18; OR
- Cambridge Certificate of Proficiency in English (CPE): Overall score 180, writing and speaking 180; OR
- Cambridge Certificate of Advanced English (CAE): Overall 176 with a writing and speaking section minimum of 169; OR
- PTE Academic Module with score over 58 with a writing and speaking section minimum of 50.



POSTGRADUATE
COURSES IN PROJECT
MANAGEMENT

Master of Business and Project Management (MBPM)

CRICOS code	077591B
Units of Study	12 (8 Core units + 4 Electives)
Duration:	
Domestic students	3 - 9 semesters
International students	4 semesters

MBPM graduates will acquire knowledge and competencies of contemporary project, and portfolio management, as well as leadership and high level professional skills and attitude. The course focuses on the enhancement of specific professional capabilities, knowledge and competences, undertaken in a combination of coursework and research; and the acquisition of leadership and communication skills needed to lead and deliver complex projects. The emphasis is placed on the development of strategic and business expertise associated with projects and organisations. Another unique aspect of the course is its integrated approach to the management of projects, portfolios and business ventures. MBPM candidates undertake research that immerse them in the application of latest concepts and techniques, and provide them with fresh perspectives, values and competencies to lead complex projects.

Entry Requirements

For entry requirements for postgraduate study at APIC, please refer to page 12 of this brochure.

Structure

Semester 1

CPD1102	Professional Development and Ethics
SBM1101	Project Management Fundamentals
SBM1103	Project and Program Information & Communication Systems

Semester 4

	Elective
	Elective
	Elective

Semester 2

SBM1201	Project Scope, Time and Cost Management
SBM1202	Project Quality, Risk & Procurement Management
SBM1203	Venture/Project Economics & Finance

“ The Master of Business and Project Management is a very good idea and the program is very well structured and aligned to business needs. Almost everybody agrees that project management is a combination of science and art. ”

Sheeyan Stewart, Former APIC student, MBPM.

Semester 3

SBM1204	Project Delivery Systems
SBM1300	Research Project
	Elective



MBPM Electives and Majors

Students may choose from the following major streams. Students are advised to seek academic advice from designated academic staff when enrolling in a major sequence.

Human Resources Management

SBM2303	Strategic Information Systems: Managerial Perspective	SBM1206	Advanced Risk and Uncertainty Management
SBM2501	Business Law and Due Diligence	SBM2101	Operations Management
SBM2503	Corporate Governance	SBM2102	Marketing and Business Communications
SBM1108	Business Decision Analysis	SBM2103	Financial Management
Strategic Procurement Management		SBM2104	Human Resources Management
SBM2301	Supply Chain Management Fundamentals	SBM2105	International Business and Competitive Strategy
SBM2302	Advanced Supply Chain Management	SBM2106	Organisation Behaviour and Internal Communication
SBM2303	Strategic Information Systems: Managerial Perspective	SBM2301	Supply Chain Management Fundamentals
SBM2304	Enterprise Systems and Business Process Integration	SBM2302	Advanced Supply Chain Management
Elective List		SBM2303	Strategic Information Systems: Managerial Perspective
SBM1104	Leadership and Change Management	SBM2304	Enterprise Systems and Business Process Integration
SBM1107	HR and Communication in Projects	SBM2501	Business Law and Due Diligence
SBM1108	Business Decision Analysis	SBM2503	Corporate Governance
SBM1205	Project Formulation and Business Planning		

Possible careers

Graduates may gain employment in various positions including senior project manager and program director. They may work locally and internationally, in a wide range of areas including manufacturing, construction industry, finance, management and environmental consultancy.

For up-to-date information on courses, including fees and intake dates, please visit www.apicollege.edu.au/courses

Graduate Certificate in Project Management (GradCertPM)

CRICOS code	066176G
Units of Study	5 (5 Core units)
Duration:	
Domestic students	2 - 6 semesters
International students	2 semesters

The objective of the Graduate Certificate in Project Management is to develop project managers, with the skills and knowledge to assume roles in the planning, delivery and management of a range of projects within government, business and industry. All studies are focused on projects in the selected industry contexts. The main purpose of the program is to impart new perspectives that shift the thinking focus of students and practitioners from a normative to a transformative state. It will also embed the concepts of sustainability as a dimension of managerial decisions and processes.

APIC is an endorsed course provider by the Australian Institute of Project Management.

Entry Requirements

For entry requirements for postgraduate study at APIC, please refer to page 12 of this brochure.

Structure

Semester 1

FOCUS:	Leadership and management including project scoping, planning, estimating and best practices
Career level:	Project Management Professional
CPD1102	Professional Development and Ethics
SBM1101	Project Management Fundamentals
SBM1107	HR and Communication in Projects

Semester 2

FOCUS:	Project/ program delivery systems establishment and management
Career level:	Assistant Managers, Project Line Managers
SBM1201	Project Scope, Time and Cost Management
SBM1202	Project Quality, Risk and Procurement Management



Possible careers

Project Management Professional in:

- Mining
- Oil and Gas
- Manufacturing
- IT
- Healthcare
- Food Processing
- Supply Chain and Logistics
- Event Management
- Construction/Built environment

For up-to-date information on courses, including fees and intake dates, please visit www.apicollege.edu.au/courses

Graduate Diploma of Project Management (GradDipPM)

CRICOS code	066177G
Units of Study	7 (7 Core units)
Duration:	
Domestic students	2 - 6 semesters
International students	2 semesters

The objective of the Graduate Diploma of Project Management is to develop project managers, with the skills and knowledge to assume roles in the planning, delivery of complex projects in a range of industry settings. It will also embed the concepts of sustainability as a dimension of managerial decisions and processes. Project Managers need to think strategically and demonstrate mastery of managerial perspectives that can optimise the project value and aid the achievement of triple objectives. The focus in our programs is to study projects within an extended framework characterised by 18 core functions and up to 67 variables. We apply an integrated business and project development approach that has due emphasis on the delivery of the project business case and achievement of triple objectives of financial, performance and environment.

APIC is an endorsed course provider by the Australian Institute of Project Management.

Entry Requirements

For entry requirements for postgraduate study at APIC, please refer to page 12 of this brochure.

Course Rules

Candidates may be permitted to substitute other units of study in lieu of SBM1103 and SBM1203 subject to availability and approval of the Dean.

Structure

Semester 1

FOCUS:	Project management knowledge, expertise and practical tools to manage projects and lead teams successfully
Career level:	Project managers, team leaders, Risk manager, quality manager
CPD1102	Professional Development and Ethics
SBM1101	Project Management Fundamentals
SBM1107	HR and Communication in Projects
SBM1201	Project scope, Time and Cost Management

Semester 2

FOCUS:	Project/ program delivery systems establishment and management
Career level:	Assistant Managers, Project Line Managers
SBM1103	Project and Program Information & Communication Systems
SBM1202	Project Quality, Risk & Procurement Management
SBM1203	Venture/Project Economics and Finance



ACHIEVE YOUR PERSONAL CAREER GOALS

Possible careers

Program/ Project roles at associate or analyst level in:

- Mining
- Oil and Gas
- Manufacturing
- IT
- Healthcare
- Food Processing
- Supply Chain and Logistics
- Event Management
- Construction/Built environment

For up-to-date information on courses, including fees and intake dates, please visit www.apicollege.edu.au/courses

HOW TO APPLY

01

Choose your course

Visit www.apicollege.edu.au/courses to view all of the courses offered at Asia Pacific International College. Academic calendars and fees are also detailed here.

02

Prepare your documentation

Once you have selected your course, click on Entry Requirements to find out which document you need to supply.

03

Apply Online

On the APIC home page, select Apply Online from the Quick Menu and complete the information required.

04

Accept your Letter of Offer

If your application is successful, you will receive a Letter of Offer, which will include all the relevant information you need to know about your course of study.

Once you accept the Letter of Offer, a deposit will be required. You will then receive an electronic Confirmation of Enrolment (eCoE).

05

(International Students only) Apply for your visa

International students must apply for a student visa from their host country before arriving in Australia. For further information, please visit www.border.gov.au/

06

(International Students only) Prepare to travel!

Once your visa has been granted, you can book your flights and research accommodation. APIC can offer assistance with accommodation and airport pickup, through our partner organisation 2Stay: www.2stay.com.au. Please contact us if you would like us to assist you with your accommodation in Australia.

We are committed to working with you in your educational journey and to ensuring that your investment adds value to your life and career.







Sydney Campus

55 Regent St, Chippendale, NSW 2008

P: +61 (2) 9318 8111 | E: programs@apicollege.edu.au

Melbourne Campus

Level 7, 399 Lonsdale Street, Melbourne, VIC 3000

P: +61 (3) 9603 5333 | E: programs@apicollege.edu.au

All information in this brochure is accurate and valid as at 31st October 2018.

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