

SYDNEY HILLS

#### AGENT CHECKLIST FOR UCSH (INTERNATIONAL STUDENTS) SEM 1 2025

### **Application**

- 1. Submit online application: <a href="https://apply.eca.edu.au/">https://apply.eca.edu.au/</a>
- 2. Passport
- 3. Academic documents (translated to English if required)
- 4. English evidence
- 5. SOP
- 6. Evidence of gap activities (if there is any over one year)- OFFSHORE
- 7. Teacher Education Questionnaire (for education program only, after application received by admissions)
- 8. Evidence of ONSHORE activities:
  - Current visa
  - COES
  - Academic Transcripts

### **GS & Financial (If required)**

Online GS Survey form: An email sent to Agent with a link needs to be completed within 10 business days.

Students will be invited for an interview via phone call as part of the GS assessment.

Requested documents:

- 1. Sponsors' ID
- 2. Sponsors' declaration letter
- 3. Proof of relationship between sponsors and student
- 4. Proof of income (normally recent 3 years)
- 5. Proof of liquid fund (bank statement of recent 3 months)

Expense Types	Amount needed	Note	
Tuition fee (1 year)	Education: 31000 AUD Health: 34700 AUD	If scholarship is granted, calculate with reduced tuition fee	
Travel	2000 AUD for most offshore applicant	May very depending on current location	
Living Cost	29710 AUD	May increase with CPI	
Total Required	62710 AUD-66410 AUD	Based on June 2024 data	

	Accepted document as proof:	Is it Mandatory?
Income from salary:	3 years income Tax Returns.	Yes ( India only)
	From 16 ( last 3 years)	Yes. If Tax Returns is not available for India.
	Bank statements from last 3 months/ letter from employer.	Yes, Countries Apart from India.
Income from Business:	Business Registration certificate.	Yes.
	Bank statements from last 3 months.	Yes.
	Tax Return / Tax Computation for last 2 years.	Yes ( India only).
Income from Rent:	Proof of ownership of property.	Yes.
	Lease agreement.	Yes.
	Tax Returns- previous 2 years.	Yes. (India only)
Income from Pension:	Pension order.	Yes.
	Bank Statements indicating the Credit of Pension-last 3 months.	Yes.
Income from Agriculture*:	Proof of Ownership of the land / lease agreement.	Yes.
	Income certificate from Tehsildar.	Yes. (India only)
	Tax Returns – previous 2 years	Yes. (India only)

### **Acceptance**

## The following documents are required:

- Signed offer acceptance.
- Proof of \*payment

\*Pay the acceptance fee through bank transfer to ECA Bank account:

Bank: HSBC Bank Australia Limited, Bondi Junction, NSW 2000Account Name:

Education Centre of Australia Pty Ltd

SWIFT Code: HKBAAU2SBSB:

342 078

Acc No: 050127006

Transaction Reference: "Please use your STUDENT ID (refer to 1st page of offer on top) and DOB as **t**etransaction reference".

# Important dates SEM 1, 2025:

#### Offshore:

Commencement Date	03- February -2025
Last day of Application Submission	15-Novermber-2024
Last day of Documents submission (incl GTE Survey)	24-November -2024
Last day of Acceptance & *Payment	10- December -2024

#### Onshore:

Commencement Date	03- February -2025
Last day of Application Submission	03-January -2025
Last day of Acceptance & *Payment	27-January -2025